



Institute of Fashion Technology Kerala

(A Government of Kerala Institution)

Established in Technical Collaboration with NIFT
Affiliated to University of Kerala, Thiruvananthapuram

Approved by AICTE, New Delhi

HOSTEL SECTION

TENDER NOTICE

No: 18/B/IFTK/2024 dated 17th May 2024

Name of the work	Sealed Tenders are invited for Running Hostel for Girl students of Institute of Fashion Technology Kerala
Issue of quotation /Downloads	From 17 th May 2024
Last Date for the receipt of sealed quotation	27 th May 2024, 05.00 PM
Opening of Tender	28 th May 2024, 11.30 AM
Cost of the Tender Form	Rs.1500/-
EMD Amount	Rs.100000/- (Rupees One Lakh Only)

More details are available in the website: www.iftk.ac.in


PRINCIPAL (i/c)

Copy to

(1) IFTK WEBSITE

(2) Stock File / Office Copy, IFTK



SCHEDULE: A

SN	ITEM	RATE (Rs)	PER
01	Offered rates for running Hostel Accommodation Mention the rate quoted in words here Rupees _____ _____ Only		Per student per month

I hereby agree to provide and serve the facilities for running hostel for girl students of IFTK as per the rates quoted by me / negotiated and as per the Terms and Conditions mentioned in **Schedule B**. I also agree to provide the food as per the sample menu is attached on **Schedule C**

EMD and TENDER FORM COST DETAILS

Amount	Paid Details
Rs.101500/- (Rupees One Lakh One Thousand and Five Hundred Only)	

Date:

Place:

Address with phone nos.:

Aadhaar Card Number of the Bidder: _____

PAN Number of the Bidder: _____

(Copies of PAN and Aadhaar Card to be enclosed)



Name & Signature of the Bidder

SCHEDULE: B

General Terms and Conditions for Hostel Accommodation

The bidder will be finalized based on his / her experience, contracts executed earlier, capacity to prepare food of all religions, managerial abilities and other relevant factors as considered appropriate by the Institution. If required, a team of members appointed by IFTK may also take visits to check up the quality of food being served etc. by the bidder at the place of his/her current contract of catering / mess / hostel/canteen services. The Hostel running Bidder (herein after referred as bidder) is required to note that health, hygienic safety and satisfaction of the hostel inmates (students of IFTK) is the prime concern of the hostel authority. On behalf of the students of Hostels, the hostel office hereby lays down the following terms and conditions which shall be binding to the bidder.

- (1) The tender with EMD and Cost of Tender Form of Rs 101500/- (Rupees One Lakh One Thousand and Five Hundred) only in DD drawn in favour of "THE PRINCIPAL, INSTITUTE OF FASHION TECHNOLOGY KERALA" payable at KUNDARA, from any Nationalized/Scheduled Bank, or through Bank Transfer (NEFT) in the account details - [State Bank of India, Account Name: The Principal Institute of Fashion Technology Kerala, Account No: 67113919214, IFSC: SBIN0070064, Branch: Kundara] shall be submitted in a sealed envelope with the super-scription "Tender for Running Hostel for Girls Students of IFTK"
- (2) The contract period is for two years from the date of the execution of the contract agreement.
- (3) The hostel should be run by the bidder in the venue provided by IFTK and only for IFTK students. No other college students shall be allowed to stay in the hostel premises.
- (4) Preference will be given to the parties/firms/persons who have experience in running hostel for government institutions. No parties/firms/persons including father, mother, son, sister etc. will be eligible to submit the quotation, who are in litigation with IFTK. Minimum 5 years of experience in running hostel in any Government Institution is mandatory.



- (5) The amount quoted in the quotation will not be sole criteria / factor in awarding the contract
- (6) Electricity and Water charges of the Hostel Building to be borne by the contractor. However the building rent will be given by IFTK to the Building owner directly.
- (7) Contractor should make one Washing Machine available at the Hostel premises for the usage of the students. Each Student should be provided with one cot / one chair and one table for a group of 4 students and one locker / cupboard for a group of 4 students.
- (8) WIFI- Facilities to be given to the students in the Hostel by the Contractor.
- (9) Cleaning of all the toilets in the Hostel Premises will be responsibility of the contractor and it should be cleaned daily by engaging necessary cleaning workers.
- (10) Basic maintenance works in the building related to Plumbing and electrical to be managed by the Contractor and no extra amount will be paid for this purpose from IFTK to the contractor.
- (11) Afternoon Lunch should be provided to the hostel students at IFTK canteen on working days and in holidays it should be provided in hostel.
- (12) The meals should be served at following timings:
 - Breakfast -- 08:00 a.m. to 08.30 a.m.
 - Lunch -- 12:30 p.m. to 01.30 p.m.
 - Dinner -- 07:30 p.m. to 09:30 p.m.The timings may be changed as and when such circumstances arise.
- (13) The contractor should ensure one full time residential female warden to be there in the Hostel on all days. One security guard should be deployed in the hostel daily from 07.00 PM to 07.00 AM. IFTK will not provide any extra amount for these employees and it should be managed by the contractor.
- (14) Liability / responsibility in case of any accident causing injury/ death to mess worker/s or any of his staff shall be the responsibility



of the bidder. The Hostel Section / Institute authority shall not be responsible by any means in such cases.

- (15) Bidder / contractor shall be solely responsible in case of incidence(s) of food poisoning and shall bear the complete expenditure arising out of this for medical treatment of the hostel inmates. In addition, penalty may be imposed on the bidder as decided IFTK
- (16) The bidder and mess workers have to behave politely with hostel inmates.
- (17) Bidder shall provide light food to the sick student/s during his/their sickness period and no extra charge will be paid for the same.
- (18) The hostel will be closed as per the prior instructions of Principal / IFTK authorities during vacation.
- (19) The age of hostel attendants and hostel supervisors must be between 18 to 60 years and should be only female.
- (20) Subletting of contract is strictly not allowed which can lead to termination of the contract
- (21) Cleaning of students' rooms shall be carried out every odd days in calendar with floor cleaning liquid.
- (22) The bidder has to follow all labour laws / government laws in regard of employing the mess and hostel workers. The bidder shall be solely responsible for any dispute / violation of labour laws / government laws.
- (23) The selected part /firm /person should enter into an agreement with Principal, IFTK within seven days of the award letter to the contractor, or else the award shall go to the next contractor.
- (24) The selected party / firm / person should execute an agreement with Principal, IFTK for running the hostel for a period of two years from the date of executing the agreement.



- (25) One month notice is required on either side for the termination of the contract service if such a condition arises during the contract period.
- (26) Incomplete tenders will not be considered.
- (27) IFTK reserves the right to accept or reject any tender of any party/firm/person or to cancel the quotation process without any reason whatsoever.
- (28) Breaching of any of the conditions may attract cancellation of the contract for running the hostel
- (29) Any misleading information may lead to termination of contract
- (30) If the college is forced to close due to any unexpected pandemic like COVID 19, the contractor will not be eligible for any payment
- (31) **The tender shall be quoted for a maximum of 45 girl students.**

SCHEDULE: C

Sample Mess Menu

Day	Breakfast	Lunch	Dinner
Monday	Puttu + Kadala Curry + Banana	Meals with Chicken	Idiappam / Beesappam + Veg Curry
Tuesday	Idli / Chutney / Sambar	Fish Curry Meals + Fish Fry	Chappathi + Egg Curry
Wednesday	Dosa + Kadala Curry	Fish Curry Meals + Fish Fry	Meals
Thursday	Appam + Veg Kurma	Fried rice/Biriyani + Chicken	Dosa / Omlet and Chutney
Friday	Idli / Chutney / Sambar	Veg Meals + Payasam	Chappathi + Veg Curry
Saturday	Dosa + Veg Curry	Veg Meals	Beesappam + Egg Curry
Sunday	Appam + Chicken Stew	Fish Curry Meals + Fish Fry	Chappathi + Chicken Curry
Every day Morning - Tea / Coffee to be Provided (timing - 06.30 to 07.30 AM)			
Every day evening - Tea / Coffee with Snack to be provided (timing - 05.30 Pm to 06.00 PM)			
Food should be prepared in quality manner and should be served fresh and in hygienic condition.			
Food is liable to inspection by the authorities concerned.			
The contractor should have a valid FSSAI Certificate issued by Competent Authority			



Name & Signature of the Bidder